



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Shri Murli Manohar Town Post Graduate College Ballia
• Name of the Head of the institution	DR OM PRAKASH SINGH
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7905343565
• Mobile no	9415373142
• Registered e-mail	smmtownpgcollege@gmail.com
• Alternate e-mail	droyballia@gmail.com
• Address	Civil Lines, Near district court, Ballia
• City/Town	Ballia
• State/UT	Uttar Pradesh
• Pin Code	277001
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Jananayak Chandrashekhar University, Ballia, Uttar Pradesh				
• Name of the IQAC Coordinator	Dayalanand Roy				
• Phone No.	7905343565				
• Alternate phone No.	7905343565				
• Mobile	9450776526				
• IQAC e-mail address	iqacsmmtpgc@gmail.com				
• Alternate Email address	droyballia@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://www.smmtdcollege.org/downloads/AQAR_2020-21.pdf">https://www.smmtdcollege.org/downloads/AQAR_2020-21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.smmtdcollege.org/downloads/academic%20calender.jpg">https://www.smmtdcollege.org/downloads/academic%20calender.jpg</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.5	2011	08/01/2011	07/01/2016
<b>6.Date of Establishment of IQAC</b>			13/11/2011		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>04</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
1. In the current year, IQAC examined and processed the self-appraisal reports of teachers for their promotion under CAS.		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
<p>IQAC planned to proceed for the due promotions of teachers. Documents of concerned teachers were collected and verified. These were now put before the concerned officials and then the entire process was undertaken.</p>	<p>Promotions of all eligible teachers were executed.</p>	
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>		
Name	Date of meeting(s)	
<b>Nil</b>	<b>Nil</b>	
<b>14.Whether institutional data submitted to AISHE</b>		

Year	Date of Submission
2021-22	15/02/2023
<b>15.Multidisciplinary / interdisciplinary</b>	
<p>Our University has adopted the new curricula according to NEP 2020 both at UG and PG levels. These curricula have a number of multidisciplinary/interdisciplinary aspects. Students of all streams have to compulsorily choose one minor/major subject from a stream other than their main discipline. In addition, They have to opt for one vocational subject as well as a skill development course.</p>	
<b>16.Academic bank of credits (ABC):</b>	
<p>Our college is affiliated with Jannayak Chandrashekhar University, Ballia. The University has been registered with the Academic Bank of Credits all the students of our college too will get the benefits of this system.</p>	
<b>17.Skill development:</b>	
<p>Under the aegis of NEP, all graduation programs have one compulsory course of vocational subject and another co-curricular subject in every semester.</p>	
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<ul style="list-style-type: none"> <li>• Most of the programs are taught in both Hindi and English languages.</li> <li>• Many teachers have been teaching in both online and offline modes since COVID period.</li> <li>• Indian culture is part of curricula of many programs.</li> </ul>	
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>	
<p>The institution is preparing to focus on outcome-based education.</p>	
<b>20.Distance education/online education:</b>	
<p>Many of the programs are being taught in both online and offline modes.</p>	
<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1	850

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>2.Student</b>		
2.1	8880	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	<a href="#">View File</a>	
2.2	4840	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.3	2528	
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1	92	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	125 + 15	
Number of sanctioned posts during the year		

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	70
4.2 Total expenditure excluding salary during the year (INR in lakhs)	42,96,000.00
4.3 Total number of computers on campus for academic purposes	45

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution ensures the mechanism for planned curriculum delivery and documentation. Our agriculture faculty runs almost all courses coming in the purview of agriculture, from graduation to Ph.D. level. Apart from this, the college runs a broad spectrum of traditional courses in other disciplines like Science, Arts, Commerce, and B.Ed. The institution charts out proper planning and schedules to conduct both theoretical as well as practical classes in all of its courses. To keep pace with time, we have introduced courses like UG and PG in Biotechnology, masters degree in Commerce, masters degree in Chemistry as well as agricultural chemistry. The management also encourages the faculties to attend various orientation and refresher courses from time to time, which helps the faculty to equip themselves with latest developments in their subjects. We have a Wi-Fi campus and most of the departments are now having IT facilities to improve their teaching and learning practices. We make all efforts to properly document the admission records, attendance in theory and practical classes, record of internal evaluation test wherever required and examination results and records of cocurricular activities.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As our college is an affiliated college, the academic calendar for teaching, mid-term, and end-term semester examinations are scheduled by our University. The college strictly adheres to the academic calendar provided by the University. Apart from this, the college also adheres strictly to the schedule for co-curricular activities, like sports, NSS, NCC, Rovers rangers activities etc.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****22**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****02**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****Nil**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum



Yes, Our Institution integrates important issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum, as evinced below:

**Environment and Sustainability:** Environment and Climate Change are alarmingly growing concerns for the mankind and the college/our affiliating university has been conscientious towards this global challenge. Many of the departments offer courses in Environmental studies.

**Human Values and Professional Ethics:** Most programmes and courses include in-depth study of human values, ethics, environmental issues as well as cultural aspects. Issues related to cleanliness, empathy, human values, animal rights and professional ethics have been integrated into the courses offered in various departments. This helps the students to gain perspectives on diversity in society.

The Department of Education, Economics, Sociology, Psychology, English and Philosophy etc. provide a wide spectrum of courses related to Gender, Environment Sustainability, Human Values and Professional Ethics such as Gender and Society, Gender and Education, and Women and Education.

**B.Sc (Ag) I Semester:**

An entire paper entitled, "Human Values and Ethics" is about Professional Ethics, Gender, Human Values, Environment and Sustainability.

**B.Sc Ag VI Semester:**

This program has a paper entitled "Environment Studies and Disaster Management"

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

91

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://docs.google.com/spreadsheets/d/1Cb8LxPveKwv-sDfXi_4LJvOztDaIvKIUpwXoouRDY04/edit?resourcekey#gid=1888251208">https://docs.google.com/spreadsheets/d/1Cb8LxPveKwv-sDfXi_4LJvOztDaIvKIUpwXoouRDY04/edit?resourcekey#gid=1888251208</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**D. Feedback collected**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://docs.google.com/spreadsheets/d/1Cb8LxPveKwv-sDfXi_4LJvOztDaIvKIUpwXoouRDY04/edit?resourcekey#gid=1888251208">https://docs.google.com/spreadsheets/d/1Cb8LxPveKwv-sDfXi_4LJvOztDaIvKIUpwXoouRDY04/edit?resourcekey#gid=1888251208</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**8880**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**2120**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**NIL**

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
<b>8880</b>	<b>111</b>

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- Our experienced teaching faculties do hard work in making learning student-centric and in contributing to students' acquisition of life skills, etc.
- Chalk and talk lectures, lectures with the use of ICT, practical works, project works, seminars, discussion, and interaction with students are the predominant methods of instruction in our college.
- Our teachers try their best to start their lectures with very preliminary and basic concepts so that students of every level can easily grasp the subject and none is left behind.
- In all courses with practical work, students learn their

subjects by watching, doing, and experiencing.

- We encourage participative and problem-solving methodologies in our classrooms by encouraging students to discuss a topic among them. In many of the courses, students have to participate and make presentations in seminars. After their presentation, all the students are encouraged to participate in the discussion on the topic.
- In classrooms, the teachers take all possible care to address the diverse needs of diverse students. Slow learners are taken best care of. They are given additional time by our teachers to revise their previous lectures. We try our best to present a recap of the previous lecture in every new lecture.
- 

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Many of our teachers are also preparing videos of their lectures and sharing them with their students. This practice is of great help to students, specially slow learners, as they can watch these lecture videos as many times as they need and get ample opportunity to thoroughly understand the topics taught by their teachers.
- We also provide PDF copies of our PowerPoint presentations to students which greatly support them, too.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

80

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

111

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

85

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

**1350 years**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Internal assessment (Mid-Term Exam) is compulsorily conducted in the college.
- With the adoption of NEP 2020 by our University, it has been quite institutionalized and has been given a permanent and perfect shape.
- With the implementation of semester system in both UG and PG classes, two mid-term examinations in each year are compulsory.
- These internal examinations are conducted at the college level in a centralized form. A centralized schedule of these examinations for students of all departments is prepared by the examination committee of the college. Question papers are prepared by the respective departments. Answer sheets are provided to students by the college. Proper attendance of examinees is taken. The answer sheets are fairly evaluated by the teachers of the respective departments.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Yes, if any student has any grievance related to internal examination, his grievance is addressed promptly.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- We have adopted, as per the guidelines of UGC, State Government and our affiliating University, the CBCS based syllabus for all UG and PG courses.
- All the programs and the courses therein have been provided with the proper Programme Outcomes (POs) and Course Outcomes (COs). The outcomes stated were formulated after careful consideration of the courses offered at the Undergraduate and Postgraduate levels in the respective Departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.smmtdcollege.org/downloads/course%20outcome.pdf">https://www.smmtdcollege.org/downloads/course%20outcome.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our faculties have been actively involved in charting out these Outcomes as many of them are active members and conveners of the Board of Studies of their respective disciplines in our University.

These Outcomes have been prominently displayed on our website and are accessible to every student. In many departments, the POs and COs have also been displayed on the notice boards



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.smmtdcollege.org/downloads/course%20outcome.pdf">https://www.smmtdcollege.org/downloads/course%20outcome.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

2250

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[In Process](#)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

44

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institution has a lively environment to utilize and augment the potential of our active, agile, and learned faculty to create and

share the knowledge within our institution as well as across the borders of state and nation. Many of our faculties have published research papers and books which are mentioned at respective places.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	<a href="https://jncu.in/Circular/CIR2203.pdf">https://jncu.in/Circular/CIR2203.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NCC and NSS units of our college are regularly involved in extension activities, like blood donation camps, tree plantation drives, voter awareness drives, covid awareness, sanitation drives, cleaning the statues of freedom fighters and other heroes of the country located in the city, plastic eradication drive, Fit India movement, Shaheed samman samaroh, nadi utsav abhiyan, etc.

File Description	Documents
Paste link for additional information	<a href="https://www.smmtdcollege.org/gallery.php">https://www.smmtdcollege.org/gallery.php</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

39

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

39

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

**Nil**

File Description	Documents
e-copies of related Document	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of Collaborative activities with institutions/industries for research, Faculty	<b>No File Uploaded</b>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

**Nil**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<b>No File Uploaded</b>

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching and learning. A brief description is given under here:

Campus area-8.57 acre

Built up area- 9085 square meter (One science block, one arts, and commerce block, one agriculture block, one Education dep block)

Classrooms- 60

lecture theatres- 6

Seminar halls- 3

Science and agriculture labs- more than 20

Agriculture farm- 1 (about 2 acre)

Dairy farm (under construction- 1)

Computers- more than 70

Administrative building-1

Central library- 1 (Area- 3744 sq feet)

Library for self-financed courses- 1

Reading rooms- 2

Number of books- More than 1 lakh

Departmental libraries- Most PG departments have their own libraries

Gymnasium one- 1

Recreation hall- 1

Canteen- 1

Post office- 1

Drinking water facilities with RO- 3

Sports field- 1 (large)

cycle stand-2

Girls common room- 2

Students union room- 1

Urinals and toilets- many

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural and sports activities.

Following facilities are available in our institution

Recreation hall- 1

Gymnasium-1

Sports field (large)- 1

Sports for which facilities are available- Hockey, Football, Cricket, Badminton, Volleyball, Athletics,

Kabaddi, Javelin throw Shotput

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2618731

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

NA

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs-3,53,320=00

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

teachers 30, students 150

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

All the departments have computer facilities. College has a WiFi system. Many departments have projectors. Teachers frequently use projectors and other IT facilities. During covid period, most of the teachers used various modes of online classes. Many have recorded and uploaded their lectures on youtube also.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

53

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

4.5 lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our institution regularly takes care of the maintenance of its physical, academic, and computer facilities. The college collects the requirements of these facilities through its faculties and other concerned personnel or IQAC and the requirements are forwarded to the managing committee through our principal.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

4122

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	E. none of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
00	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
00	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	E. None of the above

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

00

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

30

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution conducts students union elections as per the norms of Lingdoh Committee and in coordination with district administration. The elected students represent in various activities of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

10



File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Alumni associations of various faculties have been constituted. Their registration is in process.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

##### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**The governance of the institution is in tune with the vision and mission of the college. It is highly representative as it includes members of teaching as well as ministerial staff. It meets frequently and addresses the needs of various segments of the college. Our Vision and Mission is as follows:**

## Vision and Mission of the Institution

- To restore the quest for knowledge and inculcate humane, social, and cultural values in our youths that can help them in their sublimation.
- To nurture professional and modern technological skills in our youths that can help improve the socio-economic status as well as the environment of this area.
- To Metamorphose our students into good, able, and skilled Human Resources that can actively participate in nation-building and face global challenges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management of our institution performs its activities through various committees, like the construction committee, finance committee, etc. Three teacher representatives and two ministerial representatives are members of the managing committee that ensures participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution has well-defined measures for effective implementation of its strategic plans. A regular ministerial staff preparation salary bills, etc. The college liberally grants leave to faculties for orientation/refresher courses. We have two central libraries- one for the regular courses and another for self-financed courses. In addition, many post-graduate departments also have their departmental libraries. We have two newly constructed/modified modern reading rooms also. Admission of Students Admission of students is done through an entrance test. The entire admission process is online. Examination and evaluation are done by the

university. However, many of our faculty members actively participate in these activities. Proper teaching and learning for students is ensured through regular classes- both theory and practical, internal tests, and regular mentoring. The curriculum is developed by the University. However, many of our faculty members are members of various boards of Studies who actively participate in Curriculum development.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative bodies of our institution: like the managing committee, finance committee, construction committee, admission committee, proctorial board, magazine committee, sports committee functions in a proper and efficient manner.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Faculty are provided leave with salary for participation in orientation and refresher courses and attending seminars/ conferences. The managing committee informally makes appraisal of staff from time to time. There is a cooperative society running in the institution that provides loans of up to eight lacs to all the employees. More than 50% of staff have availed this facility in the last 4 years. There is a Teachers' Welfare Fund too at the University level that provides financial aid to teachers in case of any exigency (like serious illness or casualty). The management also motivates and appreciates any significant work of teachers and staff with 'letters of appreciation' and other awards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Usually performance assessment of faculty is made before every promotion (viz., Senior lecturer, Selection grade, Reader) is conferred to them, as per UGC norms. Their appraisal reports is critically scrutinized by IQAC, and then placed before the managing body. After approval of the managing body, it is placed before the panel of experts appointed by the Vice Chancellor of the University.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audits are done by the college authorities. External audits are done every year by a team of auditors appointed by Asstt. Commisionner (Audit) of State Government in the Local Fund Account Camp Office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

There are highly efficient persons in our management who ensure that the available financial resources are effectively and efficiently used. The allocations are passed in management meetings after rigorous discussions. Further, there is a Finance Committee that reviews every expenditure. In addition, annual financial audit is done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5 - Internal Quality Assurance System****6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

Our IQAC is established as per the norms of NAAC. The college has made it the highest policy making body. From scrutinizing teachers' appraisal reports to advising the managing committee on various requirements of the college, it does so many functions. It also advises the management about needs of running new courses. It has helped the institution in starting internal examinations as well tutor-ward system in some departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Our IQAC, set up as per proper norms, reviews our teaching learning process, as well as other activities of the institution.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.smmtdcollege.org/downloads/igac%20meetings.pdf">https://www.smmtdcollege.org/downloads/igac%20meetings.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**



## 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### 1. Gender Equality in Curriculum:

i. In MA Sociology, an entire paper entitled "Women and Society" is about gender equality. This course focuses on how to sensitize the students about gender equality and promote harmony between males and females in society.

ii. In B.Sc (Ag) I semester, an entire paper entitled, " Human Values and Ethics" is about human values, including gender issues.

iii. In B.Ed curriculum, there is a full paper on "Gender, School and Society" of 50 marks.

iv. Biology students, both at UG and PG levels, especially get sensitized towards gender equality, because, throughout their programs, they get acquainted with the fact that, except their reproductive responsibilities, males and females are equal at all other levels; and, in the context of reproduction and child care, the contribution of females largely excels that of males.

#### 1. Facilities for Women on Campus:

- Common Rooms for Girl Students: There are two common rooms for girl students with adequate toilet and study facilities. A lady caretaker looks after each girl common room.
- CCTV Cameras: For proper security of girl students, CCTV cameras are installed at all prominent places and in most of the classrooms also.

File Description	Documents
Annual gender sensitization action plan	<p><u>Annual Gender Sensitization Action Plan</u>  <u>Objective: The objective of this annual gender sensitization action plan is to create a safe, inclusive, and supportive environment for women within our organization/institution/community. This plan aims to address their specific needs in terms of safety and security, counselling, common rooms, day care canters for young children, and other relevant areas.</u></p> <p><u>1. Safety and Security:</u></p> <p><u>a. Conduct a thorough assessment of the current safety and security measures in place, including lighting, access control, and emergency procedures.</u></p> <p><u>b. Enhance security measures by installing surveillance cameras, panic buttons, and alarm systems in key locations.</u></p> <p><u>c. Establish a dedicated security team or designate staff members to ensure the safety and well-being of women.</u></p> <p><u>d. Develop and implement a comprehensive anti-harassment policy that includes reporting mechanisms, investigation procedures, and disciplinary actions.</u></p> <p><u>e. Conduct regular safety drills and training sessions to educate women on personal safety and self-defence techniques.</u></p> <p><u>2. Counselling and Support Services:</u></p> <p><u>a. Establish a confidential and accessible counselling service specifically for women, providing professional support for various concerns such as work-related stress, personal issues, and harassment.</u></p> <p><u>b. Train designated staff members as gender-sensitive counsellors who can provide empathetic and non-judgmental support.</u></p> <p><u>c. Collaborate with external counselling organizations to offer additional resources and specialized assistance.</u></p> <p><u>d. Conduct awareness campaigns and workshops on mental health, work-life balance, and stress management.</u></p> <p><u>e. Promote a culture of open communication and encourage women to seek help without fear of stigma or repercussions.</u></p> <p><u>3. Common Rooms and Safe</u></p>

Spaces: a. Create dedicated common rooms for women, providing a comfortable and safe environment for relaxation, networking, and discussions. b. Furnish the common rooms with appropriate seating, reading materials, and amenities for personal hygiene. c. Ensure the common rooms are well-maintained, clean, and regularly sanitized. d. Display information and resources relevant to women's empowerment, gender equality, and health and well-being. e. Establish guidelines for respectful behaviour and usage of common rooms to foster a supportive atmosphere.

4. Day Care Centers: a. Establish on-site or nearby day care centers to support working parents by providing a safe and nurturing environment for young children. b. Employ qualified and trained staff to ensure the well-being and development of the children. c. Furnish the day care centers with age-appropriate toys, educational materials, and a secure outdoor play area. d. Implement policies and procedures for drop-off, pick-up, and emergency situations, ensuring the safety and security of the children. e. Offer flexible work arrangements or parental leave policies to support the work-life balance of parents.

5. Training and Awareness Programs: a. Conduct regular gender sensitization and awareness training sessions for all staff members to promote a respectful and inclusive culture. b. Organize seminars, panel discussions, or guest lectures on topics such as gender equality, diversity and inclusion, and women's empowerment. c. Provide training on identifying and addressing unconscious biases, fostering respectful communication, and promoting gender equity in decision-making processes. d. Encourage male employees to participate actively in gender sensitization initiatives, recognizing their role in creating an inclusive environment. e. Collaborate with external organizations and experts to bring diverse perspectives and

	<p><u>best practices to the training programs. 6. Monitoring and Evaluation: a. Establish a monitoring and evaluation framework to assess the effectiveness of the implemented initiatives. b. Collect feedback from women within the organization/institution/community through surveys, focus groups, or suggestion boxes. c. Regularly review and update the action plan based on feedback and emerging needs. d. Track key indicators such as reported incidents, satisfaction levels, and participation rates in training programs. e. Celebrate successes and recognize individuals or departments that contribute significantly to gender sensitization efforts.</u></p>
<p>Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information</p>	<p>Nil</p>

<p><b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Geo tagged Photographs	<p><a href="#">View File</a></p>
Any other relevant information	<p>No File Uploaded</p>

<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p>
<p><b>Our institution takes the best possible measures to manage its different categories of waste.</b></p>

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>D. Any 1 of the above</b>
--	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<b>B. Any 3 of the above</b>

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the</b>	<b>D. Any 1 of the above</b>

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**On the occasions of our national festivals- independence day,**

republic day, Gandhi Jayanti, our founder's Day- Murli Manohar Jayanti, and on various occasions of birth anniversaries of other national heroes, we organize various activities regarding the inclusive environment through our NCC and NSS wings. As a result, incidences of social and cultural intolerance never happen and we have a peaceful and harmonious environment on our campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

On the occasions of independence Day, Republic Day, Gandhi Jayanti, our Founder's Day- Murli Manohar Jayanti, and on various occasions of birth anniversaries of other national heroes and other national and international days, we organize events to promote a sense of values, ethics, and responsible citizenship. We also organize various other activities through our NCC and NSS wings to promote such practices. We have also displayed the fundamental duties and rights of citizens at a prominent place in the campus to make our students familiar with it.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	<a href="https://www.smmtdcollege.org/downloads/coc.pdf">https://www.smmtdcollege.org/downloads/coc.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4.

C. Any 2 of the above

### Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Programmes on the Eve of National Festivals:** The college conducts various programmes on the eve of national festivals: Independence Day, Republic Day, Gandhi Jayanti that helps inculcate national values and spirits of a good citizen in our students.

- The college enthusiastically celebrates most of the National and International Days and events. Some of the examples are as follows:
- 12th January; National Youth Day/Swami Vivekanad Jayanti
- 26th January; The Republic Day
- 14th April; Dr B.R.Ambedkar Jayanti
- 22nd April: Earth Day
- 5th June: Environment Day
- 15th August; The Independence Day
- 5th September; Teachers' Day
- 25th September; Pd. Deen Dayal Upadhyaya Jayanti
- 2nd October; Gandhi/Lal Bahadur Shastri Jayanti
- 5th December: Soil Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>



## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Admission through admission test. 2. Best students in academics, sports, and other activities are awarded every year on the occasion of our Founder's Day (17th December).

### 1. Title of the Practice

Honoring meritorious/best students and best teachers

### 2. Objectives of the Practice

- To encourage the performance of both students and teachers

3. The Context- Students and teachers are the two main components of any institution. Therefore, we honor toppers of every class and also the best performers in sports and cultural activities. We also honor teachers who excel in their fields.

4. The Practice- We collect information about toppers of every class and champions in the field of sports and cultural activities. We also collect information about teachers who have presented papers in some international seminars or have received some prestigious awards. We honor them on the eve of our founder's day (17th December).

5. Evidence of success- Many students have secured first and top ten places in merit list of the University.

6. Problems encountered and resources required- There are no problems in this practice. Resources required are meager.

7. Notes- Since we have started this practice, performance of students has increased.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.smmtdcollege.org/downloads/best_practices.pdf">https://www.smmtdcollege.org/downloads/best_practices.pdf</a>
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is located in the district of Ballia, situated in the eastern part of Uttar Pradesh, at the border of U.P. and Bihar. It is an economically and educationally underdeveloped district. The institution has a goal to provide good quality education to a large number of the youths of this district and make them employable. We are trying our best to achieve our institutional goal.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

We plan to strengthen our Career and counseling cell. We are also planning to improve the quality of research work in different disciplines.