The Annual Quality Assurance Report (AQAR) of the IQAC (2017-18)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Shri Murli Manohar Town Post Graduate College, Ballia

1.2 Address Line 1

> CIVIL LINES

Address Line 2

>

City/Town

> BALLIA

State

> UTTAR PRADESH

Pin Code

> 277001

Institution e-mail address

> smmtownpgcollege@gmail.com

Contact Nos.

> +91 9415658604, +91 9450776526

Name of the Head of the Institution:

> DR. DILEEP KUMAR SRIVASTAV

Tel. No. with STD Code:

> +91 9415658604

Mobile: | +91 9415658604

Name of the IQAC Co-ordinator: | DR. DAYALANAND ROY

Mobile: | 09450776526

IQAC e-mail address: | droyballia@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) **UPCOGN 14196**

1.4 Website address: | www.smmtdcollege.org

Web-link of the AQAR: | www.smmtdcollege.org

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.5	2011	2016
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.6 Date of Establishment of IQAC :   DD/MM/YYYY | 13.11.2011

1.7 AQAR for the year *(for example 2010-11)* | 2017-18

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i.	AQAR 2012-2013	28/04/2014
ii.	AQAR 2013-2014	19/11/2014
iii.	AQAR 2014-15	22/11/2015
iv.	AQAR 2015-16	29/11/2016
v.	AQAR 2016-17	20/12/2017

1.9 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [ ]

Autonomous college of UGC   Yes [ ]   No [ ]

Regulatory Agency approved Institution   Yes [√]   No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI, **NCTE)**

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [√]   Science [√]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [√]   Engineering [ ]   Health Science [ ]   Management [ ]

Others (Specify)   [Agriculture]

1.11 Name of the Affiliating University *(for the Colleges)*   [Jananayak Chandrashekhar University, Ballia, U.P.]

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐

University with Potential for Excellence ☐ UGC-CPE ☐

DST Star Scheme ☐ UGC-CE ☐

UGC-Special Assistance Programme ☐ DST-FIST ☐

UGC-Innovative PG programmes ☐ Any other (*Specify*) ☐

UGC-COP Programmes ☐

2. IQAC Composition and Activities

2.1 No. of Teachers ☐ 08

2.2 No. of Administrative/Technical staff ☐

2.3 No. of students ☐

2.4 No. of Management representatives ☐ 03

2.5 No. of Alumni ☐

2. 6 No. of any other stakeholder and
   community representatives ☐ 02

2.7 No. of Employers/ Industrialists ☐

2.8 No. of other External Experts ☐ 02

2.9 Total No. of members `15`

2.10 No. of IQAC meetings held `03`

2.11 No. of meetings with various stakeholders: No. `03` Faculty [ ]

Non-Teaching Staff Students [ ] Alumni [ ] Others [ ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount [ ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ ] International [ ] National [ ] State [ ] Institution Level [ ]

(ii) Themes [ ]

2.14 Significant Activities and contributions made by IQAC

IQAC has played significant role in preparing API of faculties and their promotions. IQAC has also been instrumental in planning of modernization of various departments and laboratories.

2.15 Plan of Action by IQAC/Outcome

In the beginning of the year a plan of action for curriculum and co-curricular activities is chalked out by the IQAC and outcome achieved by the end of the year is assessed. *

Plan of Action	Achievements
Regulation of academic calendar,	Satisfactory
To promote internal assessment	Satisfactory
To strengthen placement cell and language lab, fully digitalize the library	Digitalization of library is almost completed.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☐

Management [√]   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> Management is considering the proposals made and executing the decisions taken.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph. D.	03			
PG	16		07	
UG	36		01	
PG Diploma				
Advanced Diploma	11 (Under Uttar Pradesh Rajarshi			

6

	Tandon Open Univ.)			
Diploma				
Certificate	4 (UPRTOU)			
Others				
Total				

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options- Flexibility as prescribed by University norms is available

   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	In all 16 PG subjects and B. Ed.
Trimester	-
Annual	36 (In UG)

1.3 Feedback from stakeholders*   Alumni √   Parents √   Employers √   Students √
   (On all aspects)

   Mode of feedback   :   Online ☐ Manual √ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Our affiliating university has adopted the unified UGC syllabus at UG and PG level. At PG level from the academic year 2013-14, semester system has been adopted in all 16 subjects and syllabi have accordingly been revised.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Language laboratory established.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
61	29	32	-	

2.2 No. of permanent faculty with Ph.D.   50

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
61	64							61	64

2.4 No. of Guest and Visiting faculty and Temporary faculty | | | 20 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	05	
Presented papers	01	05	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Some departments are using integrated learning boards. Many departments are using projectors and power point presentation

2.7 Total No. of actual teaching days during this academic year   179

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Central evaluation system adopted at the university level using bar coding and multiple-choice questions pattern in some papers.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop   40 | |

2.10 Average percentage of attendance of students   75 %

8

2.11 Course/Programme wise
distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I	II	III	Pass %
B. Sc Maths	646		24	68	08	70
B.Sc. Bio	546		23	65	12	69
B. Sc (Ag)	420		45	41	14	80
BA	4055		12	71	17	69
B. Com	970		32	62	06	70
PG (All)	1096		43	47	10	75
B. Ed.	100		40	50	10	95

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Members of IQAC remain in constant touch with faculty and students to monitor their problems.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	03
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	44	20	-	-

Technical Staff 27 13 - -

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC is making all efforts to equip the departments with necessary amenities to enhance their research/academic activities.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals		22	
Non-Peer Review Journals		02	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				

Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   05   Chapters in Edited Books   02

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP   CAS   DST-FIST

DPE   DBT Scheme/funds

3.9 For colleges   Autonomy   CPE   DBT Star Scheme

INSPIRE   CE   Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution-

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons   05

3.13 No. of collaborations   International   National   Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency   From Management of University/College

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-		

3.18 No. of faculty from the Institution who are PH.D. Guides and students registered under them-

No of Ph.D. guides	No. of students registered
03	04

3.19 No. of Ph.D. awarded by faculty from the Institution -   [01]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [   ]   SRF [   ]   Project Fellows [   ]   Any other [   ]

3.21 No. of students Participated in NSS events:

University level [1]   State level [   ]

National level [   ]   International level [   ]

3.22 No. of students participated in NCC events:

University level [1]   State level [1]

National level [   ]   International level [   ]

3.23 No. of Awards won in NSS:

University level [ ] State level [ ]

National level [ ] International level [ ]

3.24 No. of Awards won in NCC:

University level [1] State level [ ]

National level [ ] International level [ ]

3.25 No. of Extension activities organized

University forum [ ] College forum [ ]

NCC [21] NSS [12] Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Various extension activities have been organized through NCC and NSS.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.57 acres			8.57 acres
Class rooms	70			
Laboratories	22			22
Seminar Halls	3			3
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.				

Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Computerization of office completed. Digitization of library is in progress.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	85681		1876	376808	87557	
Reference Books			900	211545		
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	50		Broad Band & Wi-Fi campus			6		
Added	2							
Total	52							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Many of the departments have been equipped with computer and internet facilities.

4.6 Amount spent on maintenance in lakhs :

0.6 lakh

i)   ICT

ii) Campus Infrastructure and facilities | 2.0 lakh |

iii) Equipments | - |

iv) Others | - |

Total : | 2.6 lakhs |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Our college publishes annually Students' Instruction Manual in which all information related to the academic, administrative and students' welfares as support Service are given.

5.2 Efforts made by the institution for tracking the progression

> In all departments at PG level, we have initiated internal assessment programmes. We are planning to initiate it at UG level too.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
6737	1096	03	

(b) No. of students outside the state | Many |

(c) No. of international students | None |

Men	No	%	Women	No	%
	4702	60		3134	40

Last Year   This Year

15

General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2508	1054	578	3936	60	8126	2351	1097	560	3761	67	7836

Demand ratio   UG-1/2.2, PG-1/2.6   Dropout % - 4

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Students are guided and tutored for competitive examination at the department level

No. of students beneficiaries | Data not available |

5.5 No. of students qualified in these examinations- Many, but data not available

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

> A career and counselling cell is functioning in the college, that organises various lectures and campus interviews from time to time.

No. of students benefitted | many |

5.7 Details of campus placement

	On campus		Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	30	10	

5.8 Details of gender sensitization programmes

> It is undertaken through various activities of NSS and NCC

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [10]   National level [01]   International level [   ]

No. of students participated in cultural events

State/ University level [12]   National level [   ]   International level [   ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [3]   National level [   ]   International level [   ]

Cultural: State/ University level [3]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	Students of OBC, SC, ST and other economically weaker sections are granted fellowships from social welfare department of UP state Government	
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students | Many |

5.13 Major grievances of students (if any) redressed: All genuine grievances are addressed.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

1.1.1 The vision and mission of the Institution

• **To restore the quest for knowledge in our youths** that can help them in their sublimation.

• **To nurture professional skills in our youths** that can help improve the socio-economic status as well as the environment of this area.

• **To metamorphose our students into good, able and skilled Human Resource** that can actively participate in nation building.

6.2 Does the Institution has a management Information System

Yes, Our Principal, two nominated Professors and two ministerial staff are members of managing committee, who effectively work as management information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

Curriculum is decided by University. Our faculty actively participates in the various programs.

6.3.2   Teaching and Learning

The college always tries to provide the best possible environment for teaching and learning to both students and teachers.

6.3.3   Examination and Evaluation

Examinations and evaluations are performed by the university.

6.3.4 Research and Development

> The college administration constantly endeavours to equip the departments with best possible facilities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> Every year large number of latest editions of books are purchased for library. There is an adequate number of computers and a Wi-Fi Internet facilty.

6.3.6 Human Resource Management

> 1. Regular promotion of teachers and staff.
>
> 2. Cooperative society in campus.
>
> 3. Temporary teachers too are well qualified.

6.3.7 Faculty and Staff recruitment

> 1. Permanent faculty appointed by higher education service commission.
> 2. Staff recruitment as per the norms of state government

6.3.8 Industry Interaction / Collaboration

> This area is devoid of any industry

6.3.9 Admission of Students

> Admission of the students occurs through common entrance test in both UG and PG classes.

6.4 Welfare schemes

Teaching	Cooperative society, welfare fund schemes
Non-teaching	Cooperative society
Students	Students are taken care for their sports and medical needs

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	
Administrative			Yes	

6.8 Does the University/ Autonomous College declares results within 30 days? N/A

    For UG Programmes   Yes   No

    For PG Programmes   Yes   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

    N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

    N/A

6.11 Activities and support from the Alumni Association

    B. Ed and Agriculture faculties have established their alumni associations. They have organized the alumni meets and seminars. Other faculties are in the process.

6.12 Activities and support from the Parent – Teacher Association

> Such association yet to be formed.

6.13 Development programmes for support staff

> Support staff are provided with some facilities like uniform. Some of them have also been given residential quarters.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> We have a green campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> 1. Internal test started
> 2. Alumni associations have been established in two faculties.
> 3. Entire office work has been digitized.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Theory and practical courses of all classes have been finished in time

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. Transparency in management and administration.
> 2. Admission through admission test.
> 3. UGC recommended syllabi adopted
> 4. Semester system adopted at PG level.

  *Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> 1. Many environmental awareness programmes organised through NSS and Rovers/Rangers.
> 2. Frequent tree plantation in college campus.
> 3. At UG level, a compulsory paper on environmental education for all students.

7.5 Whether environmental audit was conducted?   Yes [   ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example, SWOT Analysis)

> Since 22 December, 2016 the affiliation of college has changed from MGKVP, Varanasi to JNCU, Ballia hence college is making necessary arrangement for new affiliation.

8. **Plans of institution for next year**

1. To apply for second cycle of NAAC.
2. To comply its academic calendar.
3. Internal tests/evaluation to be conducted.
4. To construct alumni association.
5. Modernization of reading room.
6. To make counselling and placement cell more effective.
7. Full computerization of office and library.
8. Development of agriculture farm.

Name   **Dr. D. Roy**   Name   **Dr. Dileep Kumar Srivastav**
Associate Professor and Head   *Principal*
Department of Zoology

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____